



REPUBLIC OF LIBERIA

MINISTRY OF AGRICULTURE (MoA)

Accreditation & Selection of Upstream Suppliers and Downstream Agro-Dealers of Fertilizers & Improved Seeds to Liberian Farmers Under the Liberia Agriculture Transformation Agenda (LATA)

REQUEST FOR EXPRESSION OF INTEREST (EOI)

The Government of Liberia (GoL) through the Ministry of Agriculture (MoA), with the support of its international development partners has commenced the implementation of the Liberia Agricultural Transformation Agenda (LATA). Under this program; Liberian farmers will get access to farm inputs at subsidized rates through accredited suppliers and agro-dealers from the private sector.

The Ministry of Agriculture (MoA) is desirous of accrediting & selecting Importers (suppliers/producers) who have the capability to import & distribute fertilizer and or improved seeds) across the 15 counties. The Ministry is also at the same time inviting submissions from individuals, companies, NGOs, cooperative etc that wish to operate as agro-dealers to these suppliers at the districts.

The Ministry of Agriculture therefore invites interested parties to submit their EOIs as indicated below:

1. GENERAL QUALIFICATION CRITERIA AND TENDER REQUIREMENTS (ELIGIBILITY) FOR IMPORTERS (SUPPLIERS)

In order to be considered a supplier, interested companies, which must be Liberian registered companies, should submit requisite documents accompanied with the following:

- i. Evidence of registration with Liberian Business Registry;
- ii. Provide detailed Company Profile;
- iii. Provide Company Audited Accounts for at least 1 year;

- iv. Current Tax Clearance Certificate(s) verifiable from Liberia Revenue Authority (LRA);
- v. Evidence of VAT Registration & Past VAT remittance (Optional);
- vi. Letter of Financial Capacity & Banking support;
- vii. Evidence of previous importation of farm inputs into Liberia;
- viii. Must have warehouse;
- ix. Must satisfy all regulatory standards;
- x. Any other document(s) to support the application.

2. GENERAL QUALIFICATION CRITERIA AND TENDER REQUIREMENTS (ELIGIBILITY) FOR AGRO-DEALERS

In order to be considered an agro-dealer, interested parties should provide the following documentation;

- i. The Operator of the company or its sales agent(s), NGO, Farmer Based Organisations (FBO), etc. must reside in or near the place where the redemption centre (selling point) is located. (Evidence required)
- ii. Must possess or have ability to construct/or rent warehouse within the area where the redemption centre (selling point) is located.
- iii. Must have a minimum of 10% working capital of its total financial outlay.

- iv. Must have at least relevant experience in similar business venture.
- v. Must be willing to open a bank account in reputable financial institution in or near the area of operation.
- vi. Must have or must be willing to open a mobile money account
- vii. Must provide evidence of being in possession of relevant equipment such as weighing machine, etc.
- viii. Must have GSM telephone number and e-mail address.
- ix. For agro dealers, kindly indicate the county (ies) in which you may like to operate. Application forms for agro dealers are available upon request via email. The contact addresses are below:

4. SUBMISSION OF EXPRESSION OF INTEREST DOCUMENTS

The completed expression of interest documents must be submitted by email or in hard copies. Email address to contact are: wkawalawu@mao.gov.lr with copies to aboimah-porte@moa.gov.lr and israel@cellulant.com.ng and addressed to:

**William K. C. Kawalawu, Sr.
Project Coordinator - SAPEC
Ministry of Agriculture Annex
University of Liberia Fendell Campus**

5. CLOSURE OF SUBMISSION

The submission of requisite documents shall close at 12:00 noon on Friday, 6th May 2016. Only short-listed companies and organizations shall be contacted.

PLEASE NOTE

Contravention of the conditions in Section 2 (i to viii) could lead to disqualification.

For further information, please contact:
0776-295 040 or 0888-923 923

**Signed
William K. C. Kawalawu, Sr.
Project Coordinator - SAPEC**