

## Letter of Invitation for Bids

Monrovia, Liberia

March 31, 2025

**Re: Supply and Delivery of 4x4 8.5-Ton Diesel Opened Box Truck and 4WD Station Wagon 5 Doors-Diesel**

Ref. No: *LIB/IFAD/TCEP-II /GC-011/25*

1. The Government of Liberia has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of Tree Crop Extension Project II (TCEP II) and intends to apply part of the financing for the purchase of these goods. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies, and procedures. IFAD and its officials, agents, and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses, and liability of any kind or nature brought by any party in connection with Tree Crop Extension Project II (TCEP II).
2. The Tree Crop Extension Project II (TCEP II) aims to improve the incomes and climate change resilience of smallholder cocoa producers, particularly women-headed households, youths, and FBOs. The project's beneficiaries include 10,000 smallholder cocoa farmers, and 5,000 households will benefit from improved roads, input supplies, market linkages, etc. along the value chain. The project is expected to end by 2026.
3. The purchaser now invites sealed bids from eligible entities ("bidders") for the Supply and Delivery of 4x4 8.5 ton Open box Truck and 4WD Station Wagon 5-door diesel. The schedule of requirements in this bidding document provides more details on these goods and related services.

<b>Lot No</b>	<b>Description</b>	<b>Quantity</b>	<b>Location</b>	<b>Delivery period</b>
1	<i>4x4 8.5-Ton Diesel Opened Box Truck</i>	1 Unit	IFAD PIU, Libsucco Compound, LPRC Road	Within Eight weeks of signing the Contract
2	<i>4WD Station Wagon 5 Doors Diesel</i>	1 Unit	IFAD PIU, Libsucco Compound, LPRC Road	Within Eight weeks of signing the Contract

4. This IFB is open to all eligible bidders who wish to respond. Subject to the restrictions noted in the bidding document, eligible entities may associate with other bidders to enhance their capacity to successfully deliver the goods and related services.

5. The goods and related services, and the contract expected to be awarded is divided into two lot: ***Supply and Delivery Lot 1: 4x4 8.5 Ton Diesel Opened Box Truck and Lot 2: 4WD Station Wagon 5 Doors Diesel.*** Interested bidders may send their expression of interest to [evah@moa.gov.lr](mailto:evah@moa.gov.lr) to obtain a softcopy of the bidding document.
6. Bidding will be conducted using the National Competitive Bidding (NCB) method, the evaluation procedure for which is described in this bidding document, in accordance with the IFAD procurement handbook, which is provided on the IFAD website at [www.ifad.org/project-procurement](http://www.ifad.org/project-procurement). The NCB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
7. Please note that a pre-bid conference **will held** as described in the bid data sheet BDS, Section II of the bidding document.
8. Bids must be delivered to the address below and in the manner specified in the BDS ITB 25 no later than Monday, **April 28, 2025, at 1:00 PM.**
9. Bidders should be aware that late bids will not be accepted under any circumstances and will be returned unopened to the bidder. All bids must be accompanied by a bid security (as required) in the manner and amount specified in the bid data sheet.
10. Please note that electronic bids **shall not be accepted** as defined in ITB BDS 25.

Yours sincerely,

*Attn: Project Coordinator  
P.O. Box 10-9010  
+231 775901977  
evah@moa.gov.lr  
Program Management Unit,  
Ministry of Agriculture, Libsucco Compound  
LPRC Road, Somalia Drive, Monrovia Liberia*

