



**WORLD BANK/IFAD PROGRAM IMPLEMENTATION UNIT
MINISTRY OF AGRICULTURE, REPUBLIC OF LIBERIA
SMALLHOLDER AGRICULTURE TRANSFORMATION AND AGRIBUSINESS REVITALIZATION
PROJECT (STAR-P) AND RURAL ECONOMIC TRANSFORMATION PROJECT (RETRAP)
1st Floor LIBSUCO Building Japan Freeway (Formerly Somalia Drive),
Gardnersville – Monrovia, Liberia**

REQUEST FOR EXPRESSION OF INTEREST for PREQUALIFICATION

1. The Government of Liberia has received a credit of US\$25 Million from the World Bank for support to the Agriculture Sector through the Smallholder Agriculture Transformation and Agribusiness Revitalization Project (STAR-P). The STAR Project seeks to increase agricultural productivity and promote the commercialization of smallholder farmers through the productive linkage between the farmers and the private agribusiness firms in selected value chains.

Following the successful negotiation of and lessons learned from the STAR Project, the World Bank funded over US\$55M project for the selected value chains, cassava, rubber, poultry, pig, and vegetable value chains support for the Rural Economic Transformation Project (RETRAP). The RETRAP seeks to increase income of rural poor households through sustainable livelihood enhancements and improved rural access and agriculture marketing infrastructure services. In view of this, the two (2) Projects have adopted a one World Bank PIU approach in the implementation of both projects.

2. The Program Implementation Unit is expected to provide economic support through the procurement of goods, services, works and non-consulting services for operational use and intends for suppliers/firms/companies in the core business to participate in the prequalification process in the various categories mentioned below under the caption ***“Prequalification for the provision of goods, services, works and Non-Consulting Services to the World Bank IFAD/PIU of the Ministry of Agriculture”***.
3. The Program Implementation Unit intends to pre-qualify suppliers/firms/companies to participate in a competitive process through Request for Quotation, Limited Competitive Bidding, Request for Proposals and framework agreement etc. to provide the below listed services:

REFERENCE NO.	CATEGORY	Evaluation Criteria
LR/MOA/PMU/01/2025	Supply Communication Cards	Must meet mandatory requirements
LR/MOA/PMU/02/2025	Provision of Hotel accommodation, conference, and catering services	Must meet mandatory requirements

REFERENCE NO.	CATEGORY	Evaluation Criteria
LR/MOA/PMU/03/2025	Provision of air ticketing, tour and travel services	Must meet mandatory requirements
LR/MOA/PMU/04/2025	Repair and maintenance of office equipment (Printers, computers, projectors etc)	Must meet mandatory requirements
LR/MOA/PMU/05/2025	Provision of fumigation, pest control, garbage collection, solid waste and sanitary collection services	Must meet mandatory requirements
LR/MOA/PMU/06/2025	Provision of Non-life Insurance services (Comprehensive and third party)	Must meet mandatory requirements
LR/MOA/PMU/07/2025	Provision of transportation services (Trucks and trailers), vehicle rental service	Must meet mandatory requirements
LR/MOA/PMU/08/2025	Provision of Petroleum Products (Fuel, Gasoline)	Must meet mandatory requirements
LR/MOA/PMU/09/2025	Provision of Preventive and Corrective Vehicle Maintenance and Repair Service	Must meet mandatory requirements

4. Mandatory Requirements/Criteria

Evaluation Criteria: The following are Mandatory Criteria

No.	Eligibility Criteria	Mandatory (Yes/No)
1.	Company Profile (Minimum of 1 year in Business)- not more than 2 pages	Yes
2.	Legal Registration Documents (Current Business Registration & Tax Clearance) and Names of Director/s	Yes
3.	Past Performance Records (At least 3 contracts) to be shown by way of attaching relevant LPO, Completion certificates etc	Yes
4.	List of Clients & Their Contacts (Email addresses, contact numbers and locations)	Yes
5.	Written Letter of Recommendation from at least three (3) past clients with contact details	Yes
6.	Proof of PPCC Vendor Registration (Must be registered with the Public Procurement & Concessions Commission	Yes
7.	Financial condition: provide latest audited financial statements or bank statement for the last three months. Reference letters from the bank should also be provided.	Yes

4.2 Other Requirements

- a. Food Certificate from Ministry of Health/National Public Health Institute (catering services)
 - b. Ministry of Transport Certificate (Vehicle rental firms only)
 - c. Proof of coupon system or tom card(electronic)-Petroleum firm only
 - d. List of Petrol stations in Liberia and their locations (Petroleum firm only)
5. Interested firms/suppliers can now submit an Expression of Interest, no later than **February 13, 2025** at 2:00 pm. All Expression of Interest **must be submitted in Hard copy** in the Tender Box

situated on the 1st Floor, Procurement Department, **World Bank/IFAD PIU Office, Japan Freeway, the former Somalia Drive, Gardnersville, Monrovia, Liberia.**

6. Firms will be shortlisted according to their assigned business registration code and core business of operations and must meet the mandatory requirements. Only Shortlisted firms will be notified and requested to submit bids/quotations, pricelist or proposals for evaluation for a framework contract arrangement of one (1) year under the World Bank/IFAD Program Implementation Unit for small purchases.

All submission must be sealed and clearly marked as below:

Attention:

Galah Toto

National Program Coordinator)


World Bank IFAD/Program Implementation Unit (PIU)

Ministry of Agriculture

Somalia Drive, Gardnersville, Monrovia, Liberia

(Clearly indicating which of the services indicated above you are applying for and the Reference Number)

Approved by: _____


Galah Toto

National Program Coordinator