



Ministry of Agriculture

Program Management Unit

LIBSUCO Compound, LPRC Road

Gardnerville, Republic of Liberia

P. O. BOX 10 – 9010



TERMS OF REFERENCE FOR RECRUITMENTS UNDER THE BUILDING CLIMATE

2. POST TITLE: MONITORING & EVALUATION OFFICER (ESMF)

Reports to: BCRP Technical Lead

Primary Location: Bong County

Estimated Start Date: January 3, 2022

Contract Period: One (1) year renewable

Key results expected / Major functional activities include:

Specifically, the Monitoring and Evaluation Officer (ESMF) will: Develop a monitoring and evaluation plan that will describe a simple and effective system for collecting, processing, analysing and disseminating data will be prepared in the first year of the Project Liase with the IFAD-PIU M&E Head and ensure full integration of BCRP activities into the IFAD-PIU and Ministry of Agriculture projects management information and monitoring and evaluation systems Establish a Geographical Information System (GIS) for BCRP as a basis for the management information and monitoring and evaluation system. Define the needs/activities and prepare the annual budget of the BCRP M&E unit for purposes of the AWPB.

- Ensure consistency of planning and planning documents (logical framework, AWPB).
- Undertake systematic analysis of data collected through the M&E system so as to establish the impact of the BCRP, in particular on the target groups.
- Document lessons learned, highlight key issues and bring them to the attention of IFAD-PIU management.
- Define the need for specific studies including baseline surveys, mid-term review, end line surveys and oversee design and execution.
- Finalize and consolidate progress reports based on the input provided by the project technical staff.
- Present findings and issue M&E reports regularly and according to need to the PMU management.
- Respond to the information needs of AF, IFAD and the Government on the activities, immediate outcomes and impact of the Project

- Provide to IFAD annual reporting on RIMS / FOS outcomes (cf. PIM, M&E aspects).
- Other duties as assigned by the BCRP Technical Lead.

Qualification and experience:

- BSc. degree in agricultural economics, statistics, rural development or other relevant field. Higher level qualifications will be an advantage.
- A minimum of 5 years experience in M&E, including proven experience in designing and implementing web-based M&E systems.
- Demonstrated skills in quantitative and qualitative analysis and data management.
- Solid understanding of the use of modern information and communication technology (ICT) in development.
- Strong written and oral communication skills in English.

Applications:

All Interested and qualified applicants should address their applications including letter of interest along with Curriculum Vitae and copies of relevant Diplomas/Certificate to the below address via email:

Kindly indicate in the email subject, the Title of the position you are applying for.

Recruitment Team

IFAD Projects PIU

Programme Management Unit Ministry of Agriculture Email: recruit@moa.gov.lr

Deadline for submission of Applications: December 15, 2021 at 5PM GMT

QUALIFIED WOMEN ARE ENCOURAGED TO APPLY

Only pre-selected consultants will be contacted.