



MINISTRY OF AGRICULTURE
REPUBLIC OF LIBERIA
PROGRAM MANAGEMENT UNIT

RURAL ECONOMIC TRANSFORMATION PROJECT (RETRAP)

REQUEST FOR EXPRESSIONS OF INTEREST
(INDIVIDUAL CONSULTANCY)

Credit No./Project No.: P175263

Assignment: Individual Consultancy to recruit an Agri-Business Specialist for RETRAP

Background

The Government of Liberia, through the Ministry of Agriculture, has received a support from the World Bank, for the Rural Economic Transformation Project (RETRAP). The RETRAP seeks to increase income of rural poor households through sustainable agricultural livelihood enhancements and improved rural access and agricultural marketing infrastructure services. As its focus, the project will support the value chains of cassava, Rubber, Poultry & Pig husbandry Vegetables. The project will be implemented in 11 of the 15 counties over a period of five years.

Scope of Services

The consultant will seek to actualize the commercialization objective of RETRAP with particular focus on value chains and agribusiness development, providing support to the identification and /or development of investment operations and related support policies.

The Ministry of Agriculture now invites eligible individual consultants to indicate their interest in performing the Services. Interested Individual Consultants should provide updated Curriculum Vitae (CV) and relevant documents indicating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria include the following:

- Advanced University degree in Agribusiness Management, Business Administration, Agricultural Economics, Economic Policy Management, Agricultural Development, Development Economics with a specialization in Agriculture, or closely related field.**
- A minimum of ten (10) years of relevant experience related to agriculture and rural development, preferably related to agricultural enterprise development.**
- Demonstrable successful experience in farmer mobilization and linking small holder farmers to substantive markets.**
- Practical experience in farming is a strong advantage**

Relevant experience in conducting agricultural/rural sector subsector analytical studies, and /or in planning, design, supervision of agricultural and rural investment operations, including elaboration of agribusiness investment feasibility studies, food chain analyses/agricultural market studies in developing countries.

Experience working with multilateral donor agencies (African Development Bank, World Bank, USAID, etc).

Experience with international development market-oriented programs is desirable.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites:

- a) www.emansion.gov.lr
- b) [https://vacancies & Career Opportunities | Ministry of Agriculture \(www. moa.gov.lr\)](https://vacancies&CareerOpportunities|MinistryofAgriculture(www.moa.gov.lr))

The attention of interested individual Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated July 2016, revised November 2017, and August 2018, setting forth the World Bank's policy on conflict of interest. Please refer to paragraph 3.17 of the Procurement Regulations on conflict of interest related to this assignment which is available on the Bank's website at <http://projects-beta.worldbank.org/en/projects-operations/products-and-services/brief/procurement-new-framework>

An Individual Consultant will be selected in accordance with the Individual Consultant Selection (ICS) method set out in the Procurement Regulations.

Expressions of interest must be submitted electronically in a format that cannot be altered (pdf format is preferred) to the email address below by e-mail by 16th March 2022 @ 5:00pm local time.

Note: All applications **MUST** be submitted to the below email address

Galah Toto
National Program Coordinator)
Project Implementation Unit (PIU)
Ministry of Agriculture
RURAL ECONOMIC TRANSFORMATION PROJECT (RETRAP)
Somalia Drive, Gardnersville, Monrovia,
Liberia Tel +231-777576980
Email: retrapbids@moa.gov.lr with a copy to Email: gtoto@moa.gov.lr



MINISTRY OF AGRICULTURE
Republic of Liberia
Gardnersville, Somalia drive
Monrovia, Liberia



Rural Economic Transformation Project (RETRAP)
LOAN #: P175263

TERMS OF REFERENCE FOR AGRI-BUSINESS SPECIALIST

Post Title: Agri-Business Specialist

Location of Post: Project Management Unit, Ministry of Agriculture, Montserrado County with frequent travels to project counties

Contract Duration: 2 years 'contract, renewable based on agreed satisfactory performance targets and deliverables

Reports to: National Program Coordinator (NPC)

Recruitment: National Position

Background

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Scope of Services

The consultant will seek to actualize the commercialization objective of RETRAP with particular focus on value chains and agribusiness development, providing support to the identification and /or development of investment operations and related support policies.

Main Responsibilities

Improve governance and partnerships across the selected value chains, and collaboration among agribusiness development programs/projects in the country.

Perform analysis of selected agricultural sectors/food chains, including food nutrition and security and food safety issues and assess the feasibility of agribusiness investment proposals and the modalities applied to developing the RETRAP funded agriculture business.

Facilitate the transformation of the Marketing Division of the Ministry of Agriculture into a functioning Agribusiness Growth Delivery Unit (AGDU).

Analyze the constraints and opportunities related to agribusiness investment options with emphasis on the functionality of markets, support services, trade policies, market institutions and organizations, risk management systems, food safety control systems and private sector engagement.

Identify and facilitate sustainable market linkages/platforms for smallholder farmers.

Assist in establishing public private engagement platforms for market-based value chain strategic planning.

**Assist in promoting the conditions for private sector involvement in food and agriculture supply and value chains, producer organizations, civil society and pro-poor public private and public- private -community partnerships
Identify and analyze agribusiness investment-related policy issues involving representatives of the private and public sector with a view to reach a consensus on improved policies.**

**Represent the PIU to the LACF investment committee and contribute to the business decision making process in the review of various business proposals.
Formulate and deliver capacity development activities and programs to support private and public stakeholders in the areas of agribusiness, marketing and food chain development.**

Prepare clear and concise reports to contribute to policy dialogue and other communication for development activities supported by the Project.

Develop suitable agribusiness financing models that also address climate related risks.

Consolidate the outcome of the above tasks and prepare development of strategies and action plans for agriculture commercialization in the selected provinces.

Support processes of integrating value chain related investments into medium-term investment plans and medium-term expenditure frameworks.

Support the development of climate responsive financing arrangements.

Propose a program to build capacity of government officials (i.e., an inter-departmental task force for facilitating agribusiness development, financial intermediaries, public-private platform stakeholders, and agribusiness entities.

Perform other related duties as required.

Qualifications and Experience

Advanced University degree in Agribusiness Management, Business Administration, Agricultural Economics, Economic Policy Management, Agricultural Development, Development Economics with a specialization in Agriculture, or closely related field.

A minimum of ten (10) years of relevant experience related to agriculture and rural development, preferably related to agricultural enterprise development.

Demonstrable successful experience in farmer mobilization and linking small holder farmers to substantive markets.

Practical experience in farming is a strong advantage

Relevant experience in conducting agricultural/rural sector subsector analytical studies, and /or in planning, design, supervision of agricultural and rural investment operations, including elaboration of agribusiness investment feasibility studies, food chain analyses/agricultural market studies in developing countries.

Experience working with multilateral donor agencies (African Development Bank, World Bank, USAID, etc).

Experience with international development market-oriented programs is desirable.

Key Competencies

Abilities

Demonstrated ability to establish priorities and to plan, coordinate and monitor his or/her own work plan and those of subordinate staff.

Demonstrated ability to meet deadlines, and to make appropriate links in work processes and anticipate next steps.

Self-motivated.

Skills

Excellent interpersonal and team building skills, including negotiation skills

Excellent written and spoken communications skills, including presentations

Computer literacy with proficient knowledge of Microsoft word, Excel and power Point applications

Well-developed organizational skills

Demonstrated networking and negotiation skills, particularly in the private sector

Excellent written and oral skills in English. Working knowledge of local dialects an advantage.

Knowledge

Substantive knowledge of the Government of Liberia organizational structures and operations.

Working knowledge of the operational modalities of national and international NGOs is desirable.

Performance Criteria/Deliverables

Submission of monthly, quarterly, annual progress reports in a clear and concise reports to contribute to policy dialogue and other communication for development activities supported by the project

Formulate and deliver capacity development activities and programs to support private and public stakeholders in the areas of agribusiness, marketing and food chain development

Develop suitable agribusiness financing models that also address climate related risks

Consolidate the outcome of the above tasks and prepare development of strategies and action plans for agriculture commercialization in the selected counties

Propose a program to build capacity of government officials (i.e., an inter-departmental taskforce for facilitating agribusiness development), financial intermediaries, Public-private platform stakeholders and agribusiness entities

Catalogue various business proposals supported under LACF

Participate at implementation support missions and other PIU review meetings and give updates

Selection Method: Individual Consultancy Selection (ICS) method