



Strengthening Agricultural Resilience Through Transformational Livelihood Adaptation in Liberia (SARTLA)

Project Management Unit, Ministry of Agriculture, Republic of Liberia

Date: July 28, 2026

Line Nr: 1202

I. CONSULTANCY SUMMARY

Job Title	<i>National Consultants - to engage targeted communities and stakeholders in land planning workshops, formulate a comprehensive plan to address ecosystem degradation.</i>		
Institution	Ministry of Agriculture		
Program/Project Number/ GEF Project ID number	11447		
Activity Result	Improved management of the agro-ecological landscape and climate resilient food production technologies for farmers and fishers		
Application Deadline	August 14, 2026		
Location	Montserrado County		
Reports to	SARTLA Project Manager	Consultancy Duration:	210 days

II. PROJECT BACKGROUND

Liberia's smallholder fishers and farmers are experiencing increasing climate change related risks to their livelihoods. Flooding of agricultural land after heavy rainfall events, especially in combination with high average temperatures and the occurrence of extreme heat spells are a direct cause of post-harvest losses and the occurrences of crop pests and diseases. Marine heatwaves, and coastal storm surges lead to a deterioration of fish stock, coastal erosion and coastal flooding. These hazards are projected to increase in frequency, intensity and duration. The capacity of smallholder farmers and fishermen and associated micro, small and medium sized enterprises (MSME's) to adapt to these climate related risks is low. Land, forest and coastal degradation, inadequate extension services, limited infrastructure and insufficient financial incentives and mechanisms have already held back smallholder agriculture and fishery sectors in terms of production, value chain development and sustaining livelihoods and food security. Additionally, options that help build adaptive capacity, such as alternative livelihoods in sustainable ecotourism are still underexplored. The project's objective is 'building climate resilience in natural-resource dependent rural communities of Liberia through systems-based, transformational adaptation in the agricultural, fisheries and ecotourism sectors.' It will increase smallholder adaptive capacity by restoring natural resources, strengthening extension services, strengthening access to finance, and strengthening sustainable value chains. It will employ a combination of interventions that focus on i) the adoption of resilient and regenerative practices among farmers and fisherfolks to improve productivity while at the same time reducing environmental impacts,



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| ii) | linking local livelihoods to sustainable value chains, developing alternative livelihood strategies such as those linked to eco-tourism, and fostering market access through business skills training, and |
| iii) | providing an enabling innovative finance environment that fosters private sector engagement, links actors along the value chain and scales the development of sustainable enterprises based along the value chain. The project is expected to bring 3640 ha of land and coastal areas under improved management for climate resilience, capacitate an overall of 81,800 people in the seven target counties to identify climate change impacts and appropriate adaptation responses, mobilize 500,000 (US\$) investment from private sector sources and incubate or accelerate 30 MSMEs enterprises engaged in climate change adaptation and resilience action with technical assistance, financial matchmaking, and/or direct financing. |

III. OBJECTIVE OF THE ASSIGNMENT

To engage targeted communities and stakeholders in land planning workshops, formulate a comprehensive plan to address ecosystem degradation.
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IV. TERMS OF REFERENCE

Pursuant to the above, the Ministry of Agriculture is seeking the services of a consultancy firm to develop land use plans – a coarse national land use plan and a detailed landscape and land use plan in seven counties (Bong, Grand Cape Mount, Lofa, Margibi, Montserrado and Nimba Counties) in Liberia.

The consultancy firm will utilize available data and models to develop spatial layers across biophysical, social, and economic dimensions that will be used for land use planning at the landscape level, and for participatory community mapping to be conducted in the Liberia Landscape. In addition, the consultancy firm will use data and information generated in the project landscape and other secondary data sources to develop a coarse national land use plan in support of existing national laws, policies, strategies, and initiatives related that address ecosystem degradation and promote sustainable food systems for enhanced livelihoods.
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Duties and Responsibilities

The consultant will work closely with the PIU, MOA, EPA and UNDP to undertake the following tasks:
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| ✓ | Conduct a comprehensive desktop review of existing documents, including relevant laws, policies, strategies, and initiatives to identify gaps in land planning in Liberia generally and specifically in the project counties' landscape. |
| ✓ | Develop spatial layers and map across the social and economic dimensions in the counties' landscape to be used for land use planning for ecosystem degradation, food security, and for sustainable implementation of climate-smart activities. This should include the development of |



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suitable land use/land cover and crop suitability maps and climate change modelling to assess impacts of climate change on land use, biodiversity, and ecosystem services in the project counties.

- ✓ Develop a set of scenarios of land-use plans/maps at the coarse national scale and comprehensive landscape scale for project areas, that identify target areas for production, protection, and restoration of degraded areas that are crucial for ensuring ecosystem connectivity and integrity in the project.
- ✓ Identify key stakeholders at the national, regional, and local levels, including government agencies, community leaders, local NGOs, farmers, indigenous groups, women's organizations, youth groups, and private sector actors.
- ✓ Use findings and engage stakeholders in a participatory process, ensuring all voices, especially those of marginalized groups, are heard and represented in the planning process.
- ✓ Develop a comprehensive workshop plan, including objectives, agenda, and methodology, to facilitate stakeholder engagement on land use planning and ecosystem restoration.
- ✓ Organize and facilitate community-based workshops and focus group discussions, ensuring active participation from all relevant stakeholders
- ✓ Use participatory tools such as community mapping, visioning exercises, and SWOT analysis to gather input on land use issues, ecosystem degradation, and community priorities.
- ✓ Collect baseline data on local environmental conditions, resource use patterns, socio-economic conditions, and community priorities.
- ✓ Analyze the primary drivers of ecosystem degradation in Liberia, including land use change, deforestation, illegal logging, mining, and climate change; as well as the impacts of ecosystem degradation on local communities, livelihoods, water resources, biodiversity, and overall environmental health.
- ✓ Integrate sustainable land use practices into the plan, including agroforestry, sustainable agriculture, reforestation, soil conservation, and watershed management, among others.
- ✓ Align the plan with national environmental policies, the Sustainable Development Goals (SDGs), and Liberia's climate adaptation strategies, national agriculture development plan.



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- ✓ Develop an actionable and detailed implementation plan that outlines specific activities, timelines, responsible parties, and resource needs.
- ✓ Prepare regular reports and documentation of the planning process, including findings from workshops, consultations, data collection.

V. QUALIFICATIONS AND EXPERIENCE

Education/Experience

The successful Consultant or organization will have team members with the following minimum requirements:

Education:

Advance University Degree (Master's degree or higher) in environmental and social sciences, Economics, Agricultural Eon soil science, Natural Resource Management or related fields with proven experience in qualitative and quantitative data collection and analysis, climate change modelling, and GIS and Remote Sensing.

The Team Leader should have a PhD in any of the above fields.

- i. Experience in conducting biophysical and socio-economic modelling.
- ii. Experience in landscape planning, specifically the development of land use plans and maps
- iii. Good understanding of livelihoods and conservation of natural resources
- iv. Fluency in English and Excellent analytical and report writing skills.
- v. Proactive and able to work with minimal supervision and high degree of initiative, reliability, flexibility, and self-motivation.
- vi. Professionalism: flexibility to make ad-hoc changes as and when the need arises; ability to perform under stress; willingness to keep flexible working hours.

VI. CONTRACT & REPORTING

The consultant will work under the supervision of the SARTLA Project through the Project Manager. The PIU will provide access to relevant project documents, facilitate stakeholder engagement, and support validation meetings. The consultant will be responsible for all logistical arrangements, including travel and communications.

Ministry of Agriculture reserves the right to terminate the contract should the consultant's performance fall below agreed standards or fail to meet the project's requirements.



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VII. SUBMISSION OF APPLICATION

a) Deadline.

All applications must be submitted by email to the address below, before or on August 14, 2026 @23:59 GMT. Please indicate in the subject line “**1202 - National Consultants - to engage targeted communities and stakeholders in land planning.**”

Mr. Allen Paulono
Procurement Officer
Project Management Unit
SARTLA Project
apaulono@gmail.com

COPY: sm.sartla.me@gmail.com
mosebiah@yahoo.com

b) Validity of bid.

40 days from the submission deadline

c) Clarifications:

Questions may be submitted to apaulono@gmail.com (+231886448707 / 775833737) and copy sm.sartla.me@gmail.com, mosebiah@yahoo.com by the specified date and time in the timeline below. The subject of the email must contain the RFP number and title of the RFP. The PIU will respond in writing to submitted clarifications by the date specified in the timeline below. Responses to questions that may be of common interest to all bidders will be posted to the EPA/MOA website and/or communicated via email.

d) Amendments.

At any time prior to the deadline for submission of proposals, MOA may, for any reason, modify the RFP documents by amendment which will be posted to the EPA/MOA website and/or communicated via email.

NOTE: This information is also posted on <https://www.moa.gov.lr/>, <http://www.ekmsliberia.info>, <https://www.undp.org/>, and can be found in local dailies.

VIII. EVALUATION CRITERIA

In evaluating proposals, MOA will seek the best value for money considering the merits of the technical and costs proposals. Proposals will be evaluated using the following criteria:



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Evaluation Criteria	Score (out of 100)
Are the proposed approach and methodology appropriate to the assignment and practical in the prevailing project circumstances?	20%/ Max points
Is the presentation clear and is the sequence of activities and the planning logical, realistic and promising efficient implementation to the project?	10%/ Max points
Does the bidder's past performance demonstrate recent proven experience doing similar work?	20%/ Max points
Do the bidder and the proposed personnel have the specific technical expertise for the assignment?	30%/ Max points
Cost: Costs proposed are reasonable and realistic, reflect a solid understanding of the assignment.	20%/ Max points

IX. PROPOSAL TIMELINE

RFP Issued	August 1, 2026
Clarifications submitted to MOA	August 8-10, 2026
Clarifications provided to known bidders	August 10-12, 2026
Complete proposals due to MOA	August 14, 2026
Final selection	September 30, 2026

X. RESULTING AWARD

MOA anticipates agreeing with the selected bidder by October 5, 2026. Any resulting agreement will be subject to the terms and conditions of MOA's Services Agreement. A model form of agreement can be provided upon request.

This RFP does not obligate MOA to execute a contract, nor does it commit MOA to pay any costs incurred in the preparation or submission of the proposals. Furthermore, MOA reserves the right to reject any offers if such action is considered to be in the best interest of MOA. MOA will, in its sole discretion, select the winning proposal and is not obligated to share individual evaluation results.

XI. CONFIDENTIALITY

All proprietary information provided by the bidder shall be treated as confidential and will not be shared with potential or actual applicants during the solicitation process. This includes but is not limited to price quotations, cost proposals and technical proposals. MOA may, but is not obliged to, post procurement



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awards on its public website after the solicitation process has concluded, and the contract has been awarded. MOA's evaluation results are confidential and applicant scoring will not be shared among bidders.

XII. CODE OF ETHICS

All Offerors are expected to exercise the highest standards of conduct in preparing, submitting and if selected, eventually carrying out the specified work in accordance with MOA's Code of Ethics. MOA's reputation derives from our commitment to our values: Integrity, Respect, Courage, Optimism, Passion and Teamwork. MOA's Code of Ethics provides guidance to employees, service providers, experts, interns, and volunteers in living the core values, and outlines minimum standards for ethical conduct which all parties must adhere to. Any violation of the Code of Ethics, as well as concerns regarding the integrity of the procurement process and documents, should be reported to MOA via email or its Ethics Hotline.

Prepared By: Sonkarlay Myers **Signature:** _____ **Date:** _____
Monitoring & Evaluation Officer

Attested By: Moses K. Biah **Signature:** _____ **Date:** _____
Acting Project Manager

Approved By: Hon. Antoinette F. Dukuly **Signature:** _____ **Date:** _____
Deputy Minister for Administration, MOA