

## Invitation for Bid

For the Procurement of  
IFB No: MOA/CB/NCB/004/2022


16. The Government of the Republic of Liberia through the Ministry of Agriculture has received budgetary allotments for the Budget year 2022 and intends to apply part of the proceeds toward the Procurement of Computer Supplies & ICT Services.
17. The Ministry of Agriculture now invites sealed bids from eligible and registered **BUSINESSES** supplying Computer Supplies & ICT Services to participate in the supply of the below Items for Fiscal Year 2022. Additionally, bidder who are applying must have complied with the vendor registration process & procedure by the Public Procurement & Concessions Commission and are on the website of the Commission and E-Mansion.
18. Bidding will be conducted through the National Competitive Bidding (NCB) process and procedure as enshrined in the Public Procurement and Concessions Act (PPCA) of September 2010.


### 19. Specification & Quantities: Computer Supplies Parts & Cablings

No.	Description	Quantity	Bid security
1.	Dell PowerEdge R740	1 Piece	Bids Securing Declaration Section IV of the Bidding documents.

5. Qualification requirements include:
- Up to date tax clearance certificate with business code G4741;
  - Valid business registration certificate;
  - Past performance history with at least three (3) references with contact numbers;
  - Ability to pre-finance supplies based upon an approved local purchase order by Ministry of Finance & Development Planning;
  - Availability of supplies at all time;
  - Submit copy of the processed vendor registration form issue by the Public Procurement & Concessions Commission on the website;
  - Guarantee schedule of delivery;
  - Minimum six month Warranty on spare parts to be supplied.
21. All interested and eligible bidders may obtain copy of the bond documents from the Procurement Unit of the Ministry of Agriculture for a non-refundable fee of US\$75.00 beginning August 9, 2022 – September 7, 2022 from 8:00am to 4:00pm, Monday to Friday daily.
22. All bids must be accompanied with a bid security (Bids Securing Declaration) as indicated in the bidding document in Section IV- bidding forms.
23. Sealed bids must be delivered to the Procurement Unit not later than 1:00pm, September 7, 2022. Late bids will be rejected and returned to bidders unopened. Bids will be opened in the presence of bidder who choose to attend or their representatives on September 7, 2022 at 1:00pm, on the ground floor in the main conference room of the Ministry of Agriculture.

24. The address referred to is :  
The Director of Procurement (1<sup>st</sup> floor)  
Ministry of Agriculture  
Ministerial Complex, Congo Town  
Tel: +231777517282  
Email: [bjacques@moa.gov.lr](mailto:bjacques@moa.gov.lr)

Signed:  8/8/22  
Barbara J. Menyongai  
Acting Procurement Director

Approved:   
Precious K. Tetteh  
Acting Minister

